

50 GREENFIELD STREET GREENFIELD, MA 01301 USA

# **CAD DRAFTER (ENTRY-LEVEL)**

The CAD Drafter is primarily responsible for creating 3D CAD models and 2D drawings to support the manufacture of industrial spray nozzles. The position involves the interpretation of project specifications, collaboration with engineering and manufacturing groups, and assisting in the development and testing of new spray products.

Employment Type: Full-time, Hybrid schedule available

# Responsibilities:

- Design and develop CAD models, prototypes and perform spray testing in support of product design.
- Provide design outputs in CAD format, solving basic problems and documenting design changes that support daily operations.
- Be an active participant for assigned department and company projects.
- Responsible for identifying and suggesting ideas and processes that will help to improve the quality of the company's products with regard to fit, form, and function.
- Provide detailed, complete, and correct design output. Familiarity with the intent and use of department procedures and maintaining design documents in accordance with procedures.
- Identify and suggest ideas that support the continuous improvement of department and company processes.
- Responsible to identify improvement ideas that will reduce the cost associated with the design, manufacture, and customer support of assigned products.
- Expected to take ownership of assigned tasks, work diligently to complete the tasks correctly and meet required due dates, and seek guidance on techniques to meet expectations when needed.
- Must be willing to work independently and plan time effectively, to maximize personal productivity, as much as possible.
- Must strive to continually increase job-related knowledge of products, procedures, and processes.
- Continual learning from department and company initiatives, researching related subjects, and as appropriate professional training and continuing education.

## **Interpersonal/Communication Skills:**

Effective written and verbal communication skills Ability to manage multiple priorities Ability to work as a team member

#### **Technical Skills**

 Basic understanding of manufacturing processes

Demonstrated ability to use various CAD packages.

Demonstrated ability to use common computer software packages.

## **Educational & Professional Qualifications:**

CAD Technical School training or Certificate preferred. Professional experience is a plus.

## **Benefits to working with BETE:**

A competitive benefits package that includes: 401(k) Retirement Savings Program (includes 25% company match), Health and Dental Insurance (after 30days), Flexible Spending Account and Dependent Care Spending Accounts, Life and AD&D Insurance(s), Employee Assistance Program, Company Paid Life Insurance, Vacation Time, Sick Time, Employee Referral Program, Tuition Reimbursement, Bi-Annual Discretionary Bonuses (June & December), 8 ½ paid holidays, On-site fitness facility, and All Employee Annual Fall Company Outing.

If you meet the requirements outlined throughout the position descriptions above and are interested in working for a well-established, successful, and progressive local area business, we would be delighted to hear from you.

To apply, simply click on the "Apply Now" tile on the Career Opportunities page; here you can submit your contact information and a cover letter/resume to our recruiting team. Or you can email a copy of your current cover letter/resume to our team at <a href="mailto:hr@bete.com">hr@bete.com</a> someone will be in touch with you shortly thereafter.

We are an Equal Opportunity Employer. M/F/D/V